

**Charter Township of Union  
Economic Development Authority Board (EDA)  
Regular – Electronic Board Meeting  
Tuesday, September 21, 2021**

**MINUTES**

A regular – electronic meeting of the Charter Township of Union Economic Development Authority was held on September 21, 2021, at 4:30 p.m. as a virtual meeting through the Zoom meeting platform.

**Meeting was called to order at 4:30 p.m.**

**ROLL CALL**

Present:

Mielke – Union Township, Isabella County, State of Michigan

Chowdhary – Union Township, Isabella County

Sweet – Union Township, Isabella County

Zalud – Union Township, Isabella County

Kequom – Union Township, Isabella County

Figg – Union Township, Isabella County

Barz – Union Township, Isabella County

Coyne – Union Township, Isabella County

Hunter – Union Township, Isabella County

Absent: Bacon

Others Present: Rodney Nanney – Community & Economic Development Director, Sherrie Teall – Finance Director, Amy Peak – Building Services Clerk, Kim Smith – Public Works Department Director

**APPROVAL OF AGENDA**

**MOTION by Figg SUPPORTED by Coyne to APPROVE the agenda as presented. MOTION CARRIED 9-0.**

**APPROVAL OF MINUTES**

**MOTION by Mielke SUPPORTED by Figg to APPROVE minutes from the August 17, 2021, regular meeting as presented. MOTION CARRIED 9-0.**

**PRESENTATIONS - None**

**PUBLIC COMMENT – No public comment offered.**

**REPORTS**

## **ACCOUNTS PAYABLE/ FINANCIAL STATEMENTS**

Finance Director Sherrie Teall reviewed the accounts payable for the East DDA.

MOTION by **Zalud** SUPPORTED by **Barz** to APPROVE the East DDA payables 8/18/21 – 9/21/21 in the amount of \$11,526.18 as presented. **MOTION CARRIED 9-0.**

Finance Director Sherrie Teall reviewed the accounts payable for the West DDA.

MOTION by **Zalud** SUPPORTED by **Figg** to APPROVE the West DDA payables 8/18/21 – 9/21/21 in the amount of \$15,060.00 as presented. **MOTION CARRIED 7-0.**

Finance Director Sherrie Teall reviewed financial reports.

Financial reports were RECEIVED AND FILED by Chair Kequom

## **NEW BUSINESS**

### **A. RFBA – Jameson Park Upgrades Phase II Participation Agreement.**

Public Works Department Director – Kim Smith review Request for Board Action. Discussion held.

MOTION by **Zalud** SUPPORTED by **Sweet** for Approval of the Participation Agreement with the Charter Township of Union Board of Trustees for Phase II funding of the Jameson Park Upgrades in the amount of \$191,285.09 and to authorize the Township Manager to sign the Agreement. **9 – YES, 0 – NO, 1 – ABSENT. MOTION CARRIED.**

### **B. RFBA – Approval of EDA 2022 Meeting Schedule.**

Community and Economic Development Director – Rodney Nanney reviewed Request for Board Action. Discussion held.

MOTION by **Figg** SUPPORTED by **Barz** to Approve the schedule of regular and informational meetings of the Economic Development Authority for the 2022 calendar year to take place at 4:30 p.m. on the third Tuesday of each month, except as otherwise noted in the schedule, in accordance with the requirements of the Open Meetings Act. **9 - YES, 0 - NO, 1 - ABSENT. MOTION CARRIED.**

### **C. RFBA – Reschedule 8-24-2021 EDA Information Meeting.**

Community and Economic Development Director – Rodney Nanney reviewed Request for Board Action. Discussion held.

MOTION by **Figg** SUPPORTED by **Chowdhary** to revise the 2021 Economic Development Authority meeting schedule to reschedule the August 24, 2021, EDA

Informational Meeting to Tuesday, October 19, 2021, at 4:15 p.m. 9 - YES, 0 - NO, 1 - ABSENT. MOTION CARRIED.

**PENDING BUSINESS** - None

**GENERAL DISCUSSION**


- No updates on vacant seat on EDA Board.
- Mielke commented BOT were happy with progress they are seeing with EDA.
- Pole taken to ensure quorum for September 28, 2021, Informational Meeting.
- Irrigation system on Pickard.
- Rick Barz commented that he, Rodney Nanney and Mark Stuhldreher attended MMDC meeting.
- Tom Kequom comment that he, Rodney Nanney and Mark Stuhldreher attended Consumers Energy Natural Gas Gateway Million Dollar Capital Project at the corner of M20 and Summerton.
- Gateway Sign at corner of M20 and Summerton.

**DIRECTOR COMMENTS**

- Irrigation system shut down has been completed and winterization has been scheduled.
- Fall banners at interchange have gone up.
- Update on disabled streetlights and parts have been ordered.
- Board of Trustees Public Hearing on our East and West EDA District Development and Tax Increment Financing Plan will be held on October 13, 2021. Notices have been posted, mailings have been sent along with publications in the newspaper, and a certified letter sent to Isabella County.
- October 13, 2021 is first reading of the Updated East and West DDA ordinances that formally extend the districts beyond December 31<sup>st</sup>.
- Need to have a conversation on post construction and what to do with the irrigation system.
- Proposed budget will be before you on your next regular EDA meeting.
- 5800 E Pickard Property is scheduled to close on Friday and there is opportunity for an entryway sign to the industrial park along with that property.

Special Informational EDA meeting to be held on Tuesday, September 28, 2021, at 4:30 p.m.  
Special Informational EDA meeting to be held on Tuesday, October 19, 2021, at 4:15 p.m.  
Next regular EDA meeting to be held on Tuesday, October 19, 2021.  
Meeting adjourned by Chair Kequom at 5:43 p.m.

**APPROVED BY**

  
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Chair Kequom

(Recorded by Amy Peak)